

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		11. CONTRACT ID CODE J	PAGE OF PAGES 1 02
2. AMENDMENT/MODIFICATION NO. 000006	13. EFFECTIVE DATE 00DEC04	4. REQUISITION/PURCHASE REQ. NO. SEE SCHEDULE	5. PROJECT NO. (If applicable) REC SVCS
6. ISSUED BY 820 CONTRACTING SQUADRON 136 K AVENUE STE 1 SHEPPARD AFB TX	CODE FA3020 76311-2746	7. ADMINISTERED BY (If other than Item 6) CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and Zip code) RECREATIONAL PERSONNEL 159 ERIN DRIVE POTTSBORO TX 75076-4565		(x) 9A. AMENDMENT OF SOLICITATION NO. 9b. DATED (See item 11) 10A. MODIFICATION OF CONTRACT/ORDER NO. X F416120000001 10B. DATED (See item 13) 99OCT01	
CODE FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.			
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning ___ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified			
12. ACCOUNTING AND APPROPRIATION DATA (If required)		CODE: F60700	
ACCT CLASS CITED ON INDIVIDUAL DELIVERY ORDER(S)		NO CHG .00	
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. DESCRIBED IN ITEM 14.			
(x) A. This change order is issued pursuant to: (Specify authority) The changes set forth in Item 14 are made in the contract order no in item 10A.			
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in Item 14 pursuant to the authority of FAR 43.103(b).			
C. This supplemental agreement is entered in pursuant to authority of:			
X D. Other (Specify type of modification and authority) U.S.C. TITLE 10, CHAPTER 13			
E. IMPORTANT: Contractor is not, is required to sign this document and return ALL copies to the issuing office.			
14. Description of amendment/modification (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) POC: SCOTT, HARVEY A. PHONE: 9406765191 SEE SCHEDULE			
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.			
15A. NAME AND TITLE OF SIGNER (Type or print) DEAN PATTERSON		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) LINDA C. LITTLE LINDA.LITTLE@SHEPPARD.AF.MIL	
15B. CONTRACTOR OFFEROR Dean Patterson		15C. DATE SIGNED 12/2/00	
(Signature of person authorized to sign)		16B. UNITED STATES OF AMERICA BY Linda C. Little (Signature of Contracting Officer)	
		16C. DATE SIGNED 5 Jan 01	

RECREATIONAL PERSONNEL

CAGE CODE: OVA74 DUNS CODE 948917521 TINS: 751817899

1. THE PURPOSE OF THIS MODIFICATION IS TO REPLACE ATTACHMENT A, PAGES 22 THROUGH 32, THE SCHEDULE, EXHIBITS A THROUGH G BY ADDING AEROBIC MUSIC AND CORRECT THE QUANTITY, UNIT, PRICE AND AMOUNT OF OPTIONS AND CONTRACT.

2. REMOVE ATTACHMENT A, AND REPLACE WITH REVISED ATTACHMENT A DATED 8 SEPTEMBER 2000, EXHIBIT A THROUGH G AND PART I, SCHEDULE REVISED 04 DECEMBER 2000.

3. THE TOTAL VALUE OF THE CONTRACT IS CHANGED FROM: ESTIMATED \$740,749.44 TO READ: \$741,3316.68 AN INCREASE OF \$567.24.

OPTION PERIOD ONE IS CHANGED FROM \$391,374.44 TO READ: \$391,941.88
OPTION PERIOD TWO IS CHANGED FROM \$96,968.38 TO READ \$97,246.48
OPTION PERIOD THREE IS CHANGED FROM \$287,055.67 TO READ \$287,332.50
OPTION PERIOD FOUR IS CHANGED FROM \$98,154.94 TO READ \$98,433.04
OPTION PERIOD FIVE IS CHANGED FROM \$290,420.50 TO READ \$290,698.33
OPTION PERIOD SIX IS CHANGED FROM \$101,186.23 TO READ \$101,464.33
OPTION PERIOD SEVEN IS CHANGED FROM \$290,450.50 TO READ \$290,698.33

4. THE TOTAL VALUE OF THE BASIC PERIOD AND OPTION PERIODS ONE, TWO, THREE, FOUR, FIVE, SIX AND SEVEN ARE CHANGED FROM \$1,904.956.26, AS A RESULT OF FAX FROM THE CONTRACTOR AS OF 20 SEPTEMBER 2000 TO READ \$1,907,190.29 A TOTAL INCREASE OF \$2,234.03.

CAGE CODE: 0VA74

DUNS: 9489117521

TIN: 751817899

- 1.. The purpose of this modification is to replace the current Bid Schedule, Exhibits A through G, correct Item 1017 in Exhibit A that inadvertently omitted the quantity, unit, unit price and amount, the amount of option period seven and Attachment A, Pages 22 through 32.
2. Remove the Schedule, Section B, Items 1001 through 7035 and replace with revised pages 3 through 9, Exhibits A through G and Attachment A, Pages 22 through 32, requirement for Aerobic Music, revised 04 December 2000.
3. The total value of the contract is changed from an Estimated \$740,749.44 to read an Estimated \$741,316.68 an increase of \$567.24. All funds are cited on the appropriate delivery order(s).

Option Period One is changed from \$391,374.44 to read: \$391,941.68 an increase of \$567.24.
Option Period Two is changed from \$96,968.38 to read: \$97,246.48 an increase of \$278.10.
Option Period Three is changed from \$287,055.67 to read: \$287,332.50 an increase of \$276.83.
Option Period Four is changed from \$98,154.94 to read: \$98,433.04 an increase of \$278.10.
Option Period Five is changed from \$290,420.50 to read: \$290,698.33 an increase of \$277.83.
Option Period Six is changed from \$101,186.23 to read: \$101,464.32 an increase of \$278.10.
Option Period Seven is changed from \$290,450.50 to read: \$290,698.33 an increase of \$247.83
(corrected total of option period from \$290,450.50 to read \$290,420.50).

4. The total value of the basic period, option periods one, two, three, four, five, six and seven are changed from \$1,904,956.26 as a result of fax received from the contractor on 20 September 2000 to read \$1,907,190.29 an increase of \$2,234.03
5. Release of Claims: In consideration of the modification agreed to herein as complete equitable adjustment, the contractor hereby releases the Government from any liability under this contract for further adjustments attributable to such facts or circumstances giving rise to this contract modification.

SERVICES/SUPPLIES AND PRICE/COST

SERVICES NON-PERSONAL: Provide all necessary services to include labor, materials and equipment for Recreational Services in accordance with Part I, The Schedule, Attachment B, Statement of Need and Exhibits A through G, Price Lists.

Upon submission of monthly invoice, the contractor shall send a courtesy copy of the invoice to 82 CONS/LGCA, 136 K Avenue Suite 1, Sheppard AFB TX 76311-2746. The courtesy copy shall include a written report in the format of Exhibits A through F which shows the actual quantities used during the period of the invoice. Quantities on Exhibits A through F are estimates only. **Total dollars for each option period shall not be exceeded.**

FIRST OPTION PERIOD: 1 OCTOBER 2000 - 30 SEPTEMBER 2001
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ITEM	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
1001	Provide Pool Lifeguard Services in accordance with Part I, The Schedule, Attachment A, Statement of Need and Exhibit A	1	EA	\$ 170,840.72	\$ 170,840.72
ACRN: 5713400 301 6444 5345G6 030000 59292 85796F 660700 _					
1002	Provide Aerobics Instruction Services in accordance with Part I, The Schedule, Attachment A, Statement of Need and Exhibit A	1	EA	\$ 70,712.28	\$ 70,712.28
ACRN: 5713400 301 6444 5645D8 030000 59292 85796F 660700 FXXXXX					
1003	Provide Sports Officials for Flag Football, Basketball, Volleyball, Softball, Baseball, Machine Pitch and Soccer in accordance with Part I, The Schedule, Attachment A, Statement of Need and Exhibit A	1	EA	\$ 150,388.68	\$ 150,388.68
100301 ACRN: 5713400 301 6444 5345DB 030000 59292 85796F 660700 FXXXXX					
				\$ 125,794.80	
100302 ACRN: 5713400 301 6444 5345F1 030000 59292 88719F 660700 FXXXXX					
				\$ 24,593.88	
TOTAL FIRST OPTION PERIOD					\$ 391,941.68

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SECOND OPTION PERIOD: 1 OCTOBER 2001 - 31 MARCH 20022

SERVICES/SUPPLIES AND PRICE/COST

THIRD OPTION PERIOD: 1 APRIL 2002 - 30 SEPTEMBER 2002

ITEM	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
3001	Provide Pool Lifeguard Services in accordance with Part I, The Schedule, Attachment A, Statement of Need and Exhibit C	1	EA	\$ 173,951.91	\$ 173,951.91
3002	Provide Aerobics Instruction Services in accordance with Part I, The Schedule, Attachment A, Statement of Need and Exhibit C	1	EA	\$ 37,958.81	\$ 37,958.81
3003	Provide Sports Officials for Flag Football, Basketball, Volleyball, Softball, Baseball, Machine Pitch and Soccer in accordance with Part I, The Schedule, Attachment A, Statement of Need and Exhibit C	1	EA	\$ 75,421.78	\$ 75,421.78
TOTAL THIRD OPTION PERIOD					\$ 287,332.50

SERVICES/SUPPLIES AND PRICE/COST

FOURTH OPTION PERIOD: 1 OCTOBER 2002 - 31 MARCH 2003

ITEM	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
4001	Provide Pool Lifeguard Services in accordance with Part I, The Schedule, Attachment A, Statement of Need and Exhibit D			RESERVED	
4002	Provide Aerobics Instruction Services in accordance with Part I, The Schedule, Attachment A, Statement of Need and Exhibit D	1	EA	\$ 34,224.84	\$ 34,224.84
4003	Provide Sports Officials for Flag Football, Basketball, Volleyball, Softball, Baseball, Machine Pitch and Soccer in accordance with Part I, The Schedule, Attachment A, Statement of Need and Exhibit D	1	EA	\$ 64,208.20	\$ 64,208.20
TOTAL FOURTH OPTION PERIOD					\$ 98,433.04

SERVICES/SUPPLIES AND PRICE/COST

FIFTH OPTION PERIOD: 1 APRIL 2003 - 30 SEPTEMBER 2003

ITEM	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
5001	Provide Pool Lifeguard Services in accordance with Part I, The Schedule, Attachment A, Statement of Need and Exhibit E	1	EA	\$ 173,951.91	173,951.91
5002	Provide Aerobics Instruction Services in accordance with Part I, The Schedule, Attachment A, Statement of Need and Exhibit E	1	EA	\$ 41,324.64	\$ 41,324.64
5003	Provide Sports Officials for Flag Football, Basketball, Volleyball, Softball, Baseball, Machine Pitch and Soccer in accordance with Part I, The Schedule, Attachment A, Statement of Need and Exhibit E	1	EA	\$ 75,421.78	\$ 75,421.78
	TOTAL FIFTH OPTION PERIOD				\$ 290,698.33

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SIXTH OPTION PERIOD: 1 OCTOBER 2003 - 31 MARCH 20046

SERVICES/SUPPLIES AND PRICE/COST

SEVENTH OPTION PERIOD: 1 APRIL 2004 - 30 SEPTEMBER 2004

ITEM	ITEM DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
7001	Provide Pool Lifeguard Services in accordance with Part I, The Schedule, Attachment A, Statement of Need and Exhibit G	1	EA	\$ 173,951.91	173,951.91
7002	Provide Aerobics Instruction Services in accordance with Part I, The Schedule, Attachment A, Statement of Need and Exhibit G	1	EA	\$ 41,324.64	\$ 41,324.64
7003	Provide Sports Officials for Flag Football, Basketball, Volleyball, Softball, Baseball, Machine Pitch and Soccer in accordance with Part I, The Schedule, Attachment A, Statement of Need and Exhibit G	1	EA	\$ 75,421.78	\$ 75,421.78
TOTAL SEVENTH OPTION PERIOD					\$ 290,698.33
TOTAL BASIC + SEVEN OPTION PERIODS					\$ 1,907,190.29

EXHIBIT A

1st OPTION PERIOD - 1 OCTOBER 2000- 30 SEPTEMBER 2001

<u>ITEM</u>	<u>SUPPLIES/SERVICES</u>	<u>EST QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
1001	Provide Pool Lifeguard Services for Bunker Hill Water Park at Sheppard AFB TX in accordance with the Statement of Need	99	DAYS	\$646.38	\$63,991.62
1002	Provide Pool Lifeguard Services for the Main Swimming Pool at Sheppard AFB TX in accordance with the Statement of Need	113	DAYS	\$565.88	\$63,944.44
1003	Provide Pool Lifeguard Services for Main Pool Lap Swimming at Sheppard AFB TX in accordance with the Statement of Need	95	DAYS	\$62.42	\$5,929.90
1004	Provide Pool Lifeguard Services for the Capehart Swimming Pool at Sheppard AFB TX IAW the Statement of Need	76	DAYS	\$486.51	\$36,974.76
1005-1008 Reserved					
1009	Provide Aerobics Instruction at Sheppard AFB TX IAW the Statement of Need	1854	PARTS	\$35.63	\$66,058.02
1010	Provide Water Aerobics Instruction at Sheppard AFB TX IAW the Statement of Need	102	PARTS	\$45.63	\$4,654.26
1011-1014 Reserved					
1015	Provide Intramural Flag Football Sports Officiating Services	200	GAMES	\$96.02	\$19,204.00
1016	Provide Intramural Flag Football Sports Officiating (Post Season)	15	GAMES	\$96.02	\$1,440.30

EXHIBIT A -Continued

1017	Provide Intramural Basketball	304	GAMES	\$91.02	\$27,670.08
1018	Provide Intramural Basketball Sports Officiating (Post Season)	25	GAMES	\$91.02	\$2,275.50
1019	Provide Intramural Volleyball Sports Officiating Services	350	GAMES	\$77.02	\$26,957.00
1020	Provide Intramural Softball Sports Officiating Services	500	GAMES	\$79.02	\$39,510.00
1021	Provide Youth Basketball Sports Officiating Services				
1021AA	7-8 Year Olds	20	GAMES	\$31.86	\$637.20
1021AB	9-10/11-12/13-15/16-18 Yr Olds	70	GAMES	\$48.06	\$3,364.20
1022	Provide Youth Seniors Base- ball Sports Officiating Services	60	GAMES	\$54.06	\$3,243.60
1023	Provide Youth Majors Base- ball Sports Officiating Services	80	GAMES	\$46.06	\$3,684.80
1024	Provide Youth Minor Baseball Sports Officiating Services	70	GAMES	\$46.06	\$3,224.20
1025	Provide Youth Machine Pitch Sports Officiating Services	30	GAMES	\$29.06	\$871.80
1026	Provide Youth Girls Softball Sports Officiating Services	75	GAMES	\$54.06	\$4,054.50
1027	Provide Youth Soccer Sports Officiating Services	68	GAMES	\$35.06	\$2,384.08
1028	Provide Youth Flag Football, Ages 5-7 Sports Officiating Services	25	GAMES	\$29.06	\$726.50

EXHIBIT A - Continued

1029	Provide Youth Flag Football, Ages 8-9 Sports Officiating Services	25	GAMES	\$46.06	\$1,151.50
1030	Provide Youth Flag Football, Ages 10-11 Sports Officiating Services	25	GAMES	\$50.06	\$1,251.50
1031-1035 Reserved					

EXHIBIT B2nd OPTION PERIOD - 1 OCTOBER 2001 - 31 MARCH 2002

<u>ITEM</u>	<u>SUPPLIES/SERVICES</u>	<u>EST QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
2001-2008	Reserved				
2009	Provide Aerobics Instruction at Sheppard AFB TX IAW the SON	927	PARTS	\$35.64	\$33,038.28
2010-2014	Reserved				
2015	Provide Intra Flag Ftbal Off Svs	120	GAMES	\$87.02	\$10,442.40
2016	Provide Intramural Flag Football Sports Officiating (Post Season)	15	GAMES	\$87.02	\$1,305.30
2017	Provide Intra Bskbal Spt Off Svs	400	GAMES	\$85.02	\$34,008.00
2018	Provide Intramural Basketball Sports Officiating (Post Season)	25	GAMES	\$85.02	\$2,125.50
2019	Provide Intramural Volleyball Sports Officiating Services	140	GAMES	\$71.02	\$9,942.80
2020	Reserved				
2021	Provide Youth Basketball Sports Officiating Services				
2021AA	7-8 Year Olds	20	GAMES	\$31.86	\$637.20
2021AB	9-10/11-12/13-15/16-18 Yr Olds	70	GAMES	\$42.06	\$2,944.20
2022-2026	Reserved				
2027	Provide Youth Soccer Sports Officiating Services	29	GAMES	\$32.06	\$929.74

EXHIBIT B - Continued

2028	Provide Youth Flag Football, Ages 5-7 Sports Officiating Services	17	GAMES	\$26.06	\$443.02
2027	Provide Youth Soccer Sports Officiating Services	29	GAMES	\$32.06	\$929.74
2028	Provide Youth Flag Football, Ages 5-7 Sports Officiating Services	17	GAMES	\$26.06	\$443.02
2029	Provide Youth Flag Football, Ages 8-9 Sports Officiating Services	17	GAMES	\$40.06	\$443.02
2030	Provide Youth Flag Football, Ages 10-11 Sports Officiating Services	17	GAMES	\$44.06	\$749.02
2031-2035 Reserved					

EXHIBIT C3rd OPTION PERIOD - 1 APRIL 2002 - 30 SEPTEMBER 2002

<u>ITEM</u>	<u>SUPPLIES/SERVICES</u>	<u>EST QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
3001	Provide Pool Lifeguard Services for Bunker Hill Water Park at Sheppard AFB TX in accordance with the Statement of Need	99	DAYS	\$658.58	\$65,199.42
3002	Provide Pool Lifeguard Services for the Main Swimming Pool at Sheppard AFB TX in accordance with the Statement of Need	113	DAYS	\$576.55	\$65,150.15
3003	Provide Pool Lifeguard Services for Main Pool Lap Swimming at Sheppard AFB TX in accordance with the Statement of Need	95	DAYS	\$62.42	\$5,929.90
3004	Provide Pool Lifeguard Services for the Capehart Swimming Pool at Sheppard AFB TX IAW the Statement of Need	76	DAYS	\$495.69	\$37,672.44
3005-3008	Reserved				
3009	Provide Aerobics Instruction at Sheppard AFB TX IAW the Statement of Need	927	PARTS	\$36.89	\$34,197.03
3010	Provide Water Aerobics Instruction at Sheppard AFB TX IAW the Statement of Need	102	PARTS	\$36.89	\$3,762.78
3011-3014	Reserved				

EXHIBIT C - Continued

3015	Provide Intramural Flag Football Sports Officiating Services	80	GAMES	\$87.02	\$6,961.60
3016	Provide Intramural Flag Football Sports Officiating (Post Season)	15	GAMES	\$87.02	\$1,305.30
3017-3018 Reserved					
3019	Provide Intramural Volleyball Sports Officiating Services	210	GAMES	\$71.02	\$14,914.20
3020	Provide Intramural Softball Sports Officiating Services	500	GAMES	\$73.02	\$36,510.00
3021	Reserved				
3022	Provide Youth Seniors Base- ball Sports Officiating Services	60	GAMES	\$48.06	\$2,883.60
3023	Provide Youth Majors Baseball Sports Officiating Services	80	GAMES	\$44.06	\$3,524.80
3024	Provide Youth Minor Baseball Sports Officiating Services	70	GAMES	\$40.06	\$2,804.20
3025	Provide Youth Machine Pitch Sports Officiating Services	30	GAMES	\$26.06	\$781.80
3026	Provide Youth Girls Softball Sports Officiating Services	75	GAMES	\$48.06	\$3,604.50
3027	Provide Youth Soccer Sports Officiating Services	39	GAMES	\$32.06	\$1,250.34
3028	Provide Youth Flag Football, Ages 5-7 Sports Officiating Services	8	GAMES	\$26.06	\$208.48
3029	Provide Youth Flag Football, Ages 8-9 Sports Officiating Services	8	GAMES	\$40.06	\$320.48
3030	Provide Youth Flag Football, Ages 10-11 Sports Officiating Services	8	GAMES	\$44.06	\$352.48
3031-3035 Reserved					

EXHIBIT D4th OPTION PERIOD - 1 OCTOBER 2002 - 1 MARCH 2003

<u>ITEM</u>	<u>SUPPLIES/SERVICES</u>	<u>EST QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
4001-4008	Reserved				
4009	Provide Aerobics Instruction at Sheppard AFB TX IAW the SON	927	PARTS	\$36.92	\$34,224.84
4010-4014	Reserved				
4015	Provide Intra Flag Ftbal Off Svs	120	GAMES	\$87.02	\$10,442.40
4016	Provide Intramural Flag Football Sports Officiating (Post Season)	15	GAMES	\$87.02	\$1,305.30
4017	Provide Intra Bskbal Spt Off Svs	400	GAMES	\$85.02	\$34,008.00
4018	Provide Intramural Basketball Sports Officiating (Post Season)	25	GAMES	\$85.02	\$2,125.50
4019	Provide Intramural Volleyball Sports Officiating Services	140	GAMES	\$71.02	\$9,942.80
4020	Reserved				
4021	Provide Youth Basketball Sports Officiating Services				
4021AA	7-8 Year Olds	20	GAMES	\$31.86	\$637.20
4021AB	9-10/11-12/13-15/16-18 Yr Olds	70	GAMES	\$42.06	\$2,944.20
4022-4026	Reserved				
4027	Provide Youth Soccer Sports Officiating Services	29	GAMES	\$32.06	\$929.74
4028	Provide Youth Flag Football, Ages 5-7 Sports Officiating Services	17	GAMES	\$26.06	\$443.02

EXHIBIT D - Continued

4029	Provide Youth Flag Football, Ages 8-9 Sports Officiating Services	17	GAMES	\$40.06	\$681.02
4030	Provide Youth Flag Football, Ages 10-11 Sports Officiating Services	17	GAMES	\$44.06	\$749.02
4031-4035	Reserved				

EXHIBIT E

5th OPTION PERIOD - 1 APRIL 2003 - 30 SEPTEMBER 2003

<u>ITEM</u>	<u>SUPPLIES/SERVICES</u>	<u>EST QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
5001	Provide Pool Lifeguard Services for Bunker Hill Water Park at Sheppard AFB TX in accordance with the Statement of Need	99	DAYS	\$658.58	\$65,199.42
5002	Provide Pool Lifeguard Services for the Main Swimming Pool at Sheppard AFB TX in accordance with the Statement of Need	113	DAYS	\$576.55	\$65,150.15
5003	Provide Pool Lifeguard Services for Main Pool Lap Swimming at Sheppard AFB TX in accordance with the Statement of Need	95	DAYS	\$62.42	\$5,929.90
5004	Provide Pool Lifeguard Services for the Capehart Swimming Pool at Sheppard AFB TX IAW the Statement of Need	76	DAYS	\$495.69	\$37,672.44
5005-5008	Reserved				
5009	Provide Aerobics Instruction at Sheppard AFB TX IAW the Statement of Need	927	PARTS	\$40.16	\$37,228.32
5010	Provide Water Aerobics Instruction at Sheppard AFB TX IAW the Statement of Need	102	PARTS	\$40.16	\$4,096.32
5011-5014	Reserved				
5015	Provide Intramural Flag Football Sports Officiating Services	80	GAMES	\$87.02	\$6,961.60

EXHIBIT E - Continued

5016	Provide Intramural Flag Football Sports Officiating (Post Season)	15	GAMES	\$87.02	\$1,305.30
5017-5018	Reserved				
5019	Provide Intramural Volleyball Sports Officiating Services	210	GAMES	\$71.02	\$14,914.20
5020	Provide Intramural Softball Sports Officiating Services	500	GAMES	\$73.02	\$36,510.00
5021	Reserved				
5022	Provide Youth Seniors Base- ball Sports Officiating Services	60	GAMES	\$48.06	\$2,883.60
5023	Provide Youth Majors Base- ball Sports Officiating Services	80	GAMES	\$44.06	\$3,524.80
5024	Provide Youth Minor Baseball Sports Officiating Services	70	GAMES	\$40.06	\$2,804.20
5025	Provide Youth Machine Pitch Sports Officiating Services	30	GAMES	\$26.06	\$781.80
5026	Provide Youth Girls Softball Sports Officiating Services	75	GAMES	\$48.06	\$3,604.50
5027	Provide Youth Soccer Sports Officiating Services	39	GAMES	\$32.06	\$1,250.34
5028	Provide Youth Flag Football, Ages 5-7 Sports Officiating Services	8	GAMES	\$26.06	\$208.48
5029	Provide Youth Flag Football, Ages 8-9 Sports Officiating Services	8	GAMES	\$40.06	\$320.48
5030	Provide Youth Flag Football, Ages 10-11 Sports Officiating Services	8	GAMES	\$44.06	\$352.48
5031-5035	Reserved				

EXHIBIT F6th OPTION PERIOD - 1 OCTOBER 2003 - 31 MARCH 2004

<u>ITEM</u>	<u>SUPPLIES/SERVICES</u>	<u>EST QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
6001-6008	Reserved				
6009	Provide Aerobics Instruction at Sheppard AFB TX IAW the SON	927	PARTS	\$40.19	\$37,256.13
6010-6014	Reserved				
6015	Provide Intra Flag Ftbal Off Svs	120	GAMES	\$87.02	\$10,442.40
6016	Provide Intramural Flag Football Sports Officiating (Post Season)	15	GAMES	\$87.02	\$1,305.30
6017	Provide Intra Bskbal Spt Off Svs	400	GAMES	\$85.02	\$34,008.00
6018	Provide Intramural Basketball Sports Officiating (Post Season)	25	GAMES	\$85.02	\$2,125.50
6019	Provide Intramural Volleyball Sports Officiating Services	140	GAMES	\$71.02	\$9,942.80
6020	Reserved				
6021	Provide Youth Basketball Sports Officiating Services				
6021AA	7-8 Year Olds	20	GAMES	\$31.86	\$637.20
6021AB	9-10/11-12/13-15/16-18 Yr Olds	70	GAMES	\$42.06	\$2,944.20
6022-6026	Reserved				
6027	Provide Youth Soccer Sports Officiating Services	29	GAMES	\$32.06	\$929.74
6028	Provide Youth Flag Football, Ages 5-7 Sports Officiating Services	17	GAMES	\$26.06	\$443.02
6029	Provide Youth Flag Football, Ages 8-9 Sports Officiating Services	17	GAMES	\$40.06	\$681.02
6030	Provide Youth Flag Football, Ages 10-11 Sports Officiating Services	17	GAMES	\$44.06	\$749.02
6031-6035	Reserved				

EXHIBIT G7th OPTION PERIOD - 1 APRIL 2004 - 30 SEPTEMBER 2004

<u>ITEM</u>	<u>SUPPLIES/SERVICES</u>	<u>EST QTY</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
7001	Provide Pool Lifeguard Services for Bunker Hill Water Park at Sheppard AFB TX in accordance with the Statement of Need	99	DAYS	\$658.58	\$65,199.42
7002	Provide Pool Lifeguard Services for the Main Swimming Pool at Sheppard AFB TX in accordance with the Statement of Need	113	DAYS	\$576.55	\$65,150.15
7003	Provide Pool Lifeguard Services for Main Pool Lap Swimming at Sheppard AFB TX in accordance with the Statement of Need	95	DAYS	\$62.42	\$5,929.90
7004	Provide Pool Lifeguard Services for the Capehart Swimming Pool at Sheppard AFB TX IAW the Statement of Need	76	DAYS	\$495.69	\$37,672.44
7005-7008	Reserved				
7009	Provide Aerobics Instruction at Sheppard AFB TX IAW the Statement of Need	927	PARTS	\$40.16	\$37,228.32
7010	Provide Water Aerobics Instruction at Sheppard AFB TX IAW the Statement of Need	102	PARTS	\$40.16	\$4,096.32
7011-7014	Reserved				
7015	Provide Intramural Flag Football Sports Officiating Services	80	GAMES	\$87.02	\$6,961.60

EXHIBIT G - Continued

7016	Provide Intramural Flag Football Sports Officiating (Post Season)	15	GAMES	\$87.02	\$1,305.30
7017-7018	Reserved				
7019	Provide Intramural Volleyball Sports Officiating Services	210	GAMES	\$71.02	\$14,914.20
7020	Provide Intramural Softball Sports Officiating Services	500	GAMES	\$73.02	\$36,510.00
7021	Reserved				
7022	Provide Youth Seniors Base- ball Sports Officiating Services	60	GAMES	\$48.06	\$2,883.60
7023	Provide Youth Majors Base- ball Sports Officiating Services	80	GAMES	\$44.06	\$3,524.80
7024	Provide Youth Minor Baseball Sports Officiating Services	70	GAMES	\$40.06	\$2,804.20
7025	Provide Youth Machine Pitch Sports Officiating Services	30	GAMES	\$26.06	\$781.80
7026	Provide Youth Girls Softball Sports Officiating Services	75	GAMES	\$48.06	\$3,604.50
7027	Provide Youth Soccer Sports Officiating Services	39	GAMES	\$32.06	\$1,250.34
7028	Provide Youth Flag Football, Ages 5-7 Sports Officiating Services	8	GAMES	\$26.06	\$208.48
7029	Provide Youth Flag Football, Ages 8-9 Sports Officiating Services	8	GAMES	\$40.06	\$320.48
7030	Provide Youth Flag Football, Ages 10-11 Sports Officiating Services	8	GAMES	\$44.06	\$352.48
7031-7035	Reserved				

ATTACHMENT A

STATEMENT OF NEED
RECREATIONAL ACTIVITIES

1. The contractor shall provide a technical proposal on providing sport officiating, lifeguard services, and aerobic instruction as outlined in this Statement of Need. The contractor shall perform services at the frequency requirements set forth in this Statement of Need or approved schedule. The contractor shall provide all personnel, equipment, tools, supplies, materials, **standard aerobics dance music (taped or CD)**, and other items necessary to perform all tasks in the best most workmanlike manner. The contractor shall use qualified, careful, efficient personnel skilled in the trade, and in compliance with this Statement of Need and Industry Standards for officiating, lifeguard services, and aerobic instruction at Sheppard AFB.
2. The contractor shall invoice each month. The invoices shall be for the previous month and shall include a complete break down of costs, i.e., number of games, cost per game, etc. Quality assurance personnel shall review and accept the services for the government and shall submit the invoice to Defense Finance Accounting System (DFAS) for payment.
3. Contractor personnel shall be required to work on weekends and holidays as scheduled.
4. The contractor shall provide a Quality Control/Management Plan for approval not later than the Pre-performance Conference and shall identify a contract manager and assistant. The contract manager or assistant shall have full authority to act for the contractor on all contracting matters relating to daily operations of this contract. The contractor shall provide a communications capability (i.e. pager) so that the contract manager or assistant will respond to Government personnel within 30 minutes during normal duty hours. The contractor shall provide the contracting officer with a listing of all contractor employees. The Quality Control Management Plan shall contain specific plans and procedures for establishing and maintaining a quality control/inspection program that ensures the Government receives the services it purchased. These requirements shall be resubmitted when changes occur.
5. The contractor shall be knowledgeable of and comply with all applicable Federal, State and local laws. The contractor shall ensure that all subcontractors comply with the same laws and regulations. All employees shall be certified in accordance with industry standards. All certification shall be current and valid.
6. The contractor shall notify Security Forces if an individual becomes abusive and uses profanity when notified of rule breaking. The contractor shall ensure that all items of possible personal or monetary value found by contractor employees are turned in to the Security Forces.
7. All equipment, practices, parts, materials and services supplied by the contractor shall conform to applicable safety and health standards as indicated in the current Code of Federal Regulations (CFR), Title 29, Chapter XVII, paragraph 1910, Occupational Safety and Health Act (OSHA). Compliance with the American General Contractors' Safety Manual and Occupational Safety and Health Act shall also be a requirement of the contractor for this Statement of Need.
8. The contractor shall comply with Sheppard AFB Instruction 32-2001, paragraphs 5, 16 and 17 in their entirety.

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9. Government personnel other than the contracting officer and quality assurance personnel may from time to time observe contractor operations. Upon direction by the contracting officer, the contractor shall provide assistance and information for these observations.

10. The contractor shall report all perceived safety hazards to the contracting officer immediately upon discovery.

11. The contractor shall report all damage to Government property to the contracting officer within one hour.

12. SPORTS OFFICIATING: The contractor shall provide the minimum number of officials required for each scheduled game, meet and/or event as follows:

- a. Football - minimum 4 officials, 1 score keeper and 1 down keeper per game
- b. Basketball - minimum 2 officials, 1 scorekeeper and 1 timekeeper per game
- c. Volleyball - minimum 2 officials, 1 scorekeeper and 1 timekeeper per game
- d. Softball - minimum 2 officials, 1 scorekeeper and 1 timekeeper per game
- e. Basketball (playoff/championship) minimum 3 officials, 1 scorekeeper and 1 timekeeper per game
- f. Baseball (youth senior, major, & minor league) minimum 2 officials per game
- g. Baseball (youth machine pitch) minimum 1 official
- h. Softball (youth, girls) minimum 2 officials per game
- i. Soccer (youth) minimum 1 official per game
- j. Football (youth 5-7 yr.) minimum 1 official per game
- k. Football (youth 8-9 yr. & 10-11 yr.) minimum 2 officials per game

12.1. Contractor officials shall be direct representatives of the athletic activity and as such are authorized and required to enforce all pertinent rules and by-laws established, with no deviations, for each sport they are officiating. These rules are:

- a. United States Slow Pitch Association (USSSA)
- b. Sheppard AFB Flag Football rules
- c. National Collegiate Athletic Association
- d. United States Volleyball Association
- e. Little League Rules and Regulations
- f. Sheppard AFB by-laws for each sport
- g. High School FED

12.2. Contractor officials shall not participate as players, or coaches in the sport in which they officiate. In addition, the official must not be closely related to any participant, or be assigned to the same organization of the game in which he/she is officiating.

12.3. The contractor shall take full responsibility for proper conduct and control of the game, including spectators. The contractor shall develop a plan for spectator emergencies and disturbances.

12.4. The contractor shall be responsible to ensure the date, time, and location of each event is correct.

12.5. The contractor shall be responsible for scheduling officials for all events they are to officiate. The contractor shall be notified of rescheduling of games, no less than 48 hours in advance during regular season, and no less than 24 hours during playoffs.

12.6. The officials, timekeepers and scorekeeper shall be at the proper location of the scheduled event 15 minutes before game time and be ready to officiate, keep the score and keep the time. The contractor shall make a reasonable attempt to contact the Fitness Center if

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the playing fields are not ready prior to game time. The contractor shall give the teams a 5 to 10 minute grace period before calling the game for no show.

12.7. The officials shall wear the proper uniform and have the proper equipment for the game they are to officiate (all officials shall wear the same uniform, color, style, shoes,). Exception: officials are allowed to wear shorts during Intramural Volleyball, Flag Football, and Softball games.

12.8. The contractor will be notified of a rain out or postponed game no later than 1500 hours before game time. In case of postponement, after being notified by 1500 hours, the contractor shall be paid for only the first scheduled game. The contractor shall notify the teams due rain out or postponed games.

12.9. Any injury sustained by a player or official shall be brought to the attention of the athletic director or intramural director before 0800 the next duty day.

12.10. Officials shall maintain a professional attitude at all times. The contracting officer may request temporary or permanent suspension of any official that does not abide by this contract. Reasons may include but are not limited to lack of professional ability, lack of knowledge of the sport, tardiness, intoxication, misconduct, or unprofessional appearance.

12.11. Fitness Center will provide by-laws two weeks prior to the start of each sport season. Initial game schedules will be provided one week prior to the start of each sport season. The contractor shall provide clinics one week prior to the start of each sport season and, if necessary, during the season at no additional cost to the government. The athletic/youth directors will be notified at least seven days in advance of the time and place of each scheduled clinic. All clinics shall be conducted on Sheppard Air Force Base. Facilities will be provided. Clinics will be provided for a maximum of two hours per day for four days.

12.12. Incidents leading to player or coach ejection, protest of the game or other problems, shall be entered into the official scorebook, signed by both officials, and reported, in writing, to the athletic director before 0800 the next duty day.

12.13. The contractor shall meet with the athletic director/youth sports director upon agreement by both parties for critiques any time during the year.

12.14. The timekeeper shall control the game clock and follow the direction by referees during the game. Timekeepers must be able to properly operate the game clock and make sure game clock is set up prior to game time and ready to operate. At completion of games the clock will also have to be taken down and properly stored. These clocks are:

- a. Naden - A9230-296
- b. Spectrom Multy Sport 500
- c. Nevco 6124732
- d. Fairtron BB6200
- e. Nevco in Building 196
- f. Colorado Times Inc. Systems
- g. Softball Scoreboards, Fields 1,2,4

12.15. The scorekeeper shall maintain accurate count of points, fouls, time-outs, and substitutions for both teams and anything else directed by referees. Scorekeepers will also have to make sure the scorebooks are correctly filled out and maintained through the duration of the games.

12.16. Contractor or representative shall attend monthly Sports Advisory Council meetings. Contractor will be notified no less than five working days prior to meetings.

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12.17. Contractor shall provide Down Markers and Score Cards for Flag Football.

12.18. The contractor shall secure score books and game balls from the Fitness Center prior to competition of scheduled competition. Officials shall return score books and unused game balls to the Fitness Center handling that particular sports' administration at the completion of scheduled competition.

12.19. The contractor shall pick up all equipment necessary to play the sport that is in season. The equipment is stored in the Block House, Building 472. The contractor shall ensure that the Block House is secure at the completion of all games.

12.20. All officials shall possess current certification for the sport they officiate from a state or national certification association.

13. LIFEGUARD SERVICES:

13.1. The contractor shall ensure all lifeguards have current, nationally recognized certifications in lifesaving and water rescue methods and skills, basic first aid, and child and adult CPR. All lifeguards must participate in at least one hour of in-service training during each two-week period of employment. In-service training includes activities to maintain physical conditioning and practice emergency response procedures. The contractor shall include medical/rescue personnel in the emergency response drill at least twice during the summer season.

13.2. Lifeguards shall be offered Hepatitis B vaccines after completion of initial training and within 10 workdays of initial hire in accordance with current Occupational Safety and Health Administration (OSHA) rules for seasonal/permanent lifeguards. Lifeguards are considered emergency responders with reasonably anticipated exposures to blood or body fluids (29CFR 1910.1030, paragraph a). Lifeguards choosing to decline Hepatitis B vaccines must do so in writing (29CFR 1910.1030, appendix A).

13.3. Lifeguards must have a whistle, hat that shades the face, and sunglasses. Lifeguards must dress in distinctive, professional appearing one-piece swimming suits that identify them as on duty lifeguards. No obscene tattoos and no body piercings other than earrings are permitted.

13.4. Each swimming pool must have a first aid kit that includes mouth to mouth resuscitation masks or guards and latex gloves to prevent transmission of disease. One biohazard spill kit per pool is required to clean up blood or other potentially infectious material from pool decks or locker rooms. A backboard with arm, torso, and leg immobilization straps and a separate head/neck immobilization system is required. If cervical collars are used, a complete range of sizes must be available and rescue drills must include practice with all sizes of collars. See 13.9 for a complete list of required equipment.

13.5. In case of serious accident or a rescue that requires artificial respiration, lifeguards must implement the following procedures:

- a. Remove individual from the pool as safely as possible
- b. Immediately clear the pool of all swimmers. Keep the pool clear until the emergency has passed.
- c. Administer first aid
- d. Stay with the victim until relieved by medical personnel

- e. Have another lifeguard notify the ambulance
- f. Notify the quality assurance personnel or alternate quality assurance personnel

13.6. The contractor must ensure that at least four qualified lifeguards are on duty during established hours of operation. When a pool is open, at least one lifeguard must be on a stand, and at least one lifeguard shall patrol the deck. At Bunker Hill, one of the lifeguards must be stationed at the top of the water slides. Additional lifeguards will be assigned if pool patronage warrants.

a. The ratio for lifeguards to participants is one lifeguard to each 50 participants in the pool facility (swimmers and non-swimmers).

b. The maximum numbers of participants that are allowed to use the pools are as follows:

(1) North Main Pool	183
(2) South Main Pool	193
(3) Bunker Hill Pool	89
(4) Bunker Hill Wading Pool	10
(5) Capehart Pool	109
(6) Capehart Wading Pool	11

13.7. Each lifeguard station must have a rescue pole fitted with a shepherd's crook or life hook and a ring buoy. Lifeguards patrolling the deck must carry a rescue tube. Rescue aids must be located close to each lifeguard station so the lifeguard can use them without losing sight of the person in distress. Ring buoys must have at least 60 feet of line and a foot loop to prevent overthrow and loss of buoy. Umbrellas must be provided for each lifeguard stand. See 13.9 for a complete list of required equipment.

13.8. The pool will close until the Services personnel or lifeguard contract manager gives an "all clear" notification for the following conditions:

- a. During thunderstorms accompanied by lightning or if lightning is within 10 miles
- b. When a tornado warning is in effect in the county
- c. When the water temperature drops below 60 degrees Fahrenheit or the outside temperature drops below 65 degrees Fahrenheit
- d. If results of tests are outside of Table 2.1 from AFOSH, Standard 48-14, the contractor shall contact the, Bioenvironmental Engineering Service, Civil Engineering Treatment Plant Operation, and the quality assurance personnel
- e. When there is a suspected electrical malfunction: Remove everyone from the pool and the pool apron and relocate him or her behind the fence. During duty hours, call the Service Work Order Desk at 6-7385 and report an Emergency Electrical Malfunction at the pool. Request they immediately notify the Water Shop to handle the emergency. After normal duty hours, call the Fire Department at 6-2310 and have them contact the Water Shop Standby Personnel. Only the Water Shop personnel can determine when it is safe to reenter the pool.
- f. The quality assurance personnel must be notified within 30 minutes of closing the pool.

13.9. The contractor shall provide all equipment necessary to perform lifeguard services, to include, but not limited to the following:

Quantity	Item Description

One Per Pool	Backboard w/Arm, Torso, and Leg Immobilization Straps
"	*Head/Neck Immobilization System
"	**First Aid Kit w/Rescue Breathing Mask
Quantity (Continued)	Item Description
One Per Pool	Biohazard Spill Kit
"	Log Sheet for Hourly Attendance Totals
"	Cash Registers that Keep a Running Day to Day Cumulative Total Collected
"	Garden Hoses to Hose Down Pool Decks and Block Houses
One Per Lifeguard Station	Rescue Tube or Can
"	Ring Buoy w/60 Feet of Line and Foot "Lemon"
"	Life Pole w/Life Hook/Sheppard's Crook
"	***Umbrella
As Required	Identification Card for Children Ages 6-10 that have Passed the Swimming Test Described in Paragraph
"	Identification Card for Children Ages 11-13 that have Passed the Swimming Test Described in Paragraph
"	All Cleaning Supplies and Equipment
"	All Toilet Paper
"	All Paper Towels
"	Anti-bacterial Soap
"	Chairs for Lifeguards on Deck and Cashiers

*Use either semi-rigid cervical collar in multiple sizes or an adjustable "foam" block method. If collars are used, all sizes of collars must be available and the lifeguards trained to use them.

** Stock more than one mask in case of multiple rescue breathing situations; latex gloves should always be worn when providing first aid.

*** Umbrella is to prevent eyestrain, fatigue, and reduced vigilance.

13.10. Flotation Aids, Pool Toys, and Aquatic Equipment: Only properly fitting United States Coast Guard (USCG) approved personal flotation devices (PFD), types I, II, or III, are authorized during open recreational swimming. "Water wings" or inflatable rings are specific examples of flotation aids prohibited during open swimming. Flimsy plastic flotation aids create a false sense of security in the minds of children and parents, which often leads to a dangerous situation. These guidelines are consistent with the recommendations of the Council for National Cooperation in Aquatics (CNCA).

13.11. The Outdoor Recreation Manager approves the use of pool or aquatic toys (water basketball hoops, inner tubes) during special events such as pool parties or aquatic "Olympics". Appropriate training devices and aquatic equipment are allowed during instructional classes (e.g. scuba, kayaking), team practices, or fitness training (lap swimming, water aerobics).

13.12. Children 10 years of age or younger must be under the direct supervision of an individual who is at least 18 years of age. One individual may not supervise more than 10 children. Children aged 11 through 13 may be left unattended only if they can demonstrate the ability to swim at least 12 meters (roughly 40 feet), tread water for one minute, and pull themselves from the water without using the pool ladder. Children passing the basic water skills test should be given a card, patch, or some other identification for subsequent pool access.

13.13. Staff levels must accommodate lifeguard breaks or rotations. Lifeguards must be rotated off-station, or given a 10 minute break, every hour. During adult lap swimming or adult instructional programs with less than 20 participants, at least one lifeguard is required to be on duty and at his or her station. If the instructor is also certified as a lifeguard, he or she satisfies the lifeguard requirement only by remaining out of the pool and located where supervision of the entire group is possible. All employees shall be certified in accordance with industry standards. All certification shall be current and valid including Basic First Aid and Cardiopulmonary Resuscitation (CPR).

13.14. The contractor shall act as the Bathing Facility Manager. The requirements of the Bathing Facility Manager are detailed in AFOSH 48-14, paragraph 2.1.2.1, AFI 48-117, AFI 34-110 (Cardiopulmonary Resuscitation Certification), AFMAN 34-133 (First Aid Certification) and all applicable AF supplements.

13.15. Contractor shall ensure all pools, bathhouses, bathhouse fixtures, and water fountains are cleaned daily. Contractor shall ensure that bath housings are cleaned, disinfected, and hosed down 72 hours prior to the pools opening. The contractor shall ensure all litter in the pool, on the deck and around the pool fencing is picked up throughout the day and disposed of in trashcans.

13.16. The contractor shall conduct all daily water samples as required by AFOSH, Standard 48-14, Table 2.1. The results of these tests shall be noted on AF Form 708 and each AF Form 708 will be kept on file. If results are outside the acceptable range as indicated on Table 2.1, contact the Bio-environmental Engineering Service, Civil Engineering Treatment Plant Operation, and the quality assurance personnel.

13.17. The contractor shall adhere to the following Hazardous Materials requirements:

a. For the purposes of this document, Hazardous Materials (HM) are defined as any product, material, chemical, or substance listed in 49 CFR 172.101, as revised 1 Oct 97, and 40 CFR 302-304, as revised 1 Jul 97. Specifically, a HM is any substance or material, in any quantity or form that has the potential to harm human health or the environment.

b. Absolutely no HM shall be brought onto Sheppard AFB until the Hazardous Materials Management Office (HAZMO) authorizes that material for use. The HAZMO is located in building 2116, phone (940) 676-1123. The requirements apply for all hazardous materials that the contractor intends to bring onto government property for a particular process or application. The contractor shall submit an AF Form 3952, Material Safety Data Sheet (MSDS) and any other supporting documentation for each hazardous chemical used in accordance with SAFBI 32-7001, dated 9 May 94, prior to introduction of that material to Sheppard AFB.

c. Contractors shall also submit, to the HAZMO, a list of HM to be used in the performance of their contract prior to introducing the HM to the base. The list shall include the contract number, performance period, and a contractor point of contact (POC) for HM matters. Prior to disposal of any container that contained HM, the contractor POC shall notify the HAZMO.

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d. Should HM requirements change during the performance period, the contractor's POC shall immediately notify the HAZMO of such changes, in writing.

e. HM shall only be stored at SAFB with approval from the Base Environmental Coordinator, Wing Safety Office, and Base Fire Department for hazardous materials stored on base. This includes, but is not limited to, SAFB Plan 705, dated 1 Aug 95; and the SAFB Storm Water Pollution Prevention Plan (SWP3), dated Sep 96.

13.18. Contractor shall ensure all pools are cleaned with suction cleaner 24 hours prior to the season's opening day and each operational day throughout the season.

13.19. Contractor shall clean and wax the slides 72 hours prior to the season opening, and ensure the slides are waxed once per month according to the water slide manufacturers' instructions.

13.20. The contractor shall drain, clean, and refill baby pools at Capehart and Bunker Hill each day of operation.

13.21. At the end of each workday the contractor shall ensure: All electrical equipment is disconnected, pools, pool decks, and bathhouses have been cleaned, all faucets/valves are turned off, all lights are turned off, and doors, gates, windows, and entrances locked. In addition, the contractor must ensure all lifeguards have departed after required services have been performed.

13.22. Contractor shall ensure all dressing areas have paper towels, toilet paper, and anti-bacterial liquid soap during the pool operating hours. The contractor shall ensure trashcans are emptied when necessary, but at least at the end of the day.

13.23. The contractor shall contact the Security Forces and the Services Outdoor Recreation Director if a pool facility has been tampered with and/or a fence gate is open prior to opening.

13.24. Lifeguards shall enforce all posted pool rules. Lifeguards shall be pleasant but firm in enforcing rules and policies. Failure by a patron to comply with the rules could lead to eviction. In the event of an eviction, the shift leader will document the patron's name(s) in a logbook and notify the quality assurance personnel within 24 hours.

13.25. Smoking, eating, or drinking is prohibited in the pool or at the pool's edge. Eating, drinking, or smoking areas must be at least 10 feet from the pool's edge. Glass containers are prohibited in aquatic facilities, waterfront, and beach areas.

13.26. The contractor shall ensure on duty lifeguards refrain from unnecessary conversation with customers and other lifeguards.

13.27. Contractor shall record daily attendance by the hour for open and lap swimming at all pools. The contractor is responsible for the providing cumulative totals to the quality assurance personnel at the end of each month.

13.28. Prior to the pools' season opening each year, the 82 Services Squadron Resource Management Flight Chief will provide a training session (approx. four hours) on cash handling procedures, anti-robbery procedures, and daily document requirements for the contractor and contract employees. The contractor shall ensure all contract employees who will be handling daily fees and/or paperwork attend this course.

13.29. The contractor shall ensure proper cash handling procedures and required daily documents are submitted at the end of each operational day. At the end of each business day, each pool facility must complete an AF Form 1876 and attach it to all of the AF Forms 2555

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used that day. The contractor must turn in the "x" out and daily "z" with the daily cumulative total from each cash register. These forms must be turned in in a locked bank deposit bag. The AF Form 1878 must be completed and placed with the cash in a separate bank deposit bag. All bags must be submitted to the location designated by the Outdoor Recreation Manager. The contractor is responsible for the accuracy of cash deposits and documents.

13.30. Contractor shall ensure that at least one cashier is assigned to the front counter of each pool facility to check in all persons entering the pool facility. The contractor shall ensure each patron entering the pool facilities possesses a current military identification (ID) card or Department of Defense (DoD) ID card (contract employees and others are not permitted). Each person who possesses a valid ID card may bring in up to two guests. The guests must pay the normal daily fee per person.

13.31. The contractor shall ensure the cashiers collect established daily fees from patrons who do not have current pool passes. The cashier shall collect the fee before the patron enters the facility. Each patron paying the daily fee must sign in on a government supplied AF Form 2555, Cash Collection Record. The contractor shall enter each daily fee into a cash register and provide each patron with a receipt of this transaction.

13.32. The contractor shall sell pool passes at all pool facilities during normal operating hours. The contractor shall safeguard the swimming passes. Lost cards will be treated as lost funds and the contractor shall be accountable for lost funds. Customers may pay in cash or check only. The contractor shall ensure that checks have all required information (full name, social security number, address, home phone number, work phone number, duty office symbol, correct dollar amount, current date and correct signature). The contractor shall compare the check to the customer's identification (ID) card and to the dishonored check list provided by 82 SVS/SVRO. Out of date lists must be shredded to be in compliance with the privacy act. The contractor is responsible for supplying shredders. Voided cards should be turned into 82SVS/SVRO.

13.33. Family pool passes. Only authorized ID card holders may purchase individual pool passes. Passes may be used only by the cardholder.

13.34. The contractor shall ensure each patron who has a current pool pass signs in on a daily log sheet. These log sheets shall be provided to the quality assurance personnel at the end of each month.

13.35. The contractor shall laminate all pool passes. The contractor is responsible for supplying laminating machines and laminating card pouches at each pool facility.

13.36. Bases offer free swimming privileges to all TDY personnel assigned to the base for less than a 30-day period, and those who present a current season pass from their home base. These patrons must sign a daily log sheet that is available for the quality assurance personnel. Otherwise, TDY personnel assigned to the base for more than 30 days will be afforded swimming privileges on the same basis, as permanently assigned personnel will.

13.37. The contractor shall comply with all base THREATCON procedures and with the notification pyramids for 82 SVS. Rapid Response Folders will be provided by 82 SVS/SVRO. The contractor shall notify 82 SVS/SVRO when any discrepancies exist.

14. AEROBICS

14.1. The contractor shall provide ~~standard aerobics dance music (taped or CD)~~, and microphones for aerobic instruction. Microphones shall be compatible with existing sound

system. The contractor may use other microphones, however the contractor shall be responsible for supplying a quality sound system.

14.2. The contractor shall take attendance 10 minutes after class starts and 10 minutes before class ends. The contractor shall provide to the Government a monthly report on the number of attendees at each class. Attendance shall be computed by adding both attendance records and dividing by two for the average class size.

14.3. All contractor employees and management shall wear nametags or clothing identifying the contractor and employee's name. All employees shall be neat in appearance and be easily recognized as instructors.

14.4. The contractor shall provide qualified lifeguards for water aerobic instruction in accordance with industry standards.

14.5. The contractor may submit changes to the basic class schedule. The request will be reviewed by the quality assurance personnel and if accepted shall be implemented by the contractor. Changes to the schedule shall be made to support customer demand not contractor scheduling.

14.6. There is very limited storage space available to the contractor.

14.7. If a class is cancelled, due to the instructor not showing up or late (over 15 minutes past the scheduled start time) the class will be deducted from the payment for that month.

14.8. The contractor is not required to perform service on the following days:

- a. New Years Day
- b. Martin Luther King Birthday
- c. President's Day
- d. Memorial Day
- e. Independence Day
- f. Labor Day
- g. Columbus Day
- h. Veterans Day
- i. Thanksgiving Day
- j. Christmas Day
- k. During Exodus (dates to be determined)

14.9. The contractor shall conduct a fitness class daily at 1500 hrs, Monday through Friday for members enrolled in the GET FIT or FITE Program.

LIST OF LOCATIONS

FACILITY

ACTIVITY

Field 1	Sports Officials
Field 2	"
Field 4	"
Football field behind Main Gym	"
Main Gym bldg. 450	"
North Fitness Center bldg. 825	"
Youth Activity Center bldg. 196	"
Little League Complex 1420 field house	"
Main Pool, bldg. 470	Lifeguards
Bunker Hill Pool, bldg. 1123	"
Capehart Pool, bldg. 5990	"
South Fitness Center bldg. 384	Aerobics

GOVERNMENT FURNISHED EQUIPMENT/SERVICES

(NON-EAID GOVERNMENT OWNED)

The government will provide emergency medical care at the contractor's expense.

Equipment marked with an asterisk (*) must be maintained by the contractor. All equipment is serviceable; however, when equipment identified with an asterisk becomes unserviceable, it shall be repaired or replaced at the contractor's expense.

<u>ITEM</u>	<u>QUANTITY</u>	<u>ACTIVITY</u>
Aerobic Steps (*)	50	Aerobics
Exercise Mats (*)	50	"
Step Extensions (*)	80	"
Aqua Buoys (*)	56 PR	"
Racks for Buoys (*)	2	"
Speedo Belts (*)	19	"
Hydro-fit Belts (*)	21	"
Hydro-therapy Belts (*)	10	"
Body Balls (*)	31	"
Naden-A9230-296	1	"
Spectrum Multy Sport 500	1	Sports Officials
Nevco 6124732	1	"
Fairtron BB6200	1	"
Nevco in Bldg. 196	1	"
Colorado Times Inc. Systems	1	"
Softball Scoreboard, Fields 1,2,4	3	"